

- 3) **Owner Information:** If the applicant listed above is **not** the current owner of the property, please list the name and address of all current owners of record of the subject property. (If necessary, attach these sheets) **If the applicant is not the current owner or is one of multiple owners, a notarized Letter of Authorization shall be signed and submitted by the owner(s) authorizing the Applicant to submit and be responsible for this application.**

Map/Parcel NumberOwner of RecordMailing Address

- 4) **Date of REQUIRED Pre-Application Meeting:** 5-28-2026

- 5) **Please fully describe the requested Variance(s), as well as the demonstrated hardship(s) warranting the approval of such Variance(s) as it may pertain to the Subject Property:** (or attach a separate "Letter of Intent" as Attachment # (6)(B) below)

The current setback for Hahira is 20'. Since the house sits further back on the lot, this brings the usable space off the back of the house to 13'. While the roof-line will be extended to cover the porch, the area will be screened in and have dimensions totaling roughly 670 square feet. Roughly 100 square feet will be enclosed and cooled. We are requesting a variance to allow a setback of 10' from the back Property line to allow for the new additions to the house.

Approximate Cost of Construction Work Involved: \$ \$100,000

- (6) Attachments:** The following items must be submitted in full prior to acceptance of this application

- A) Adjacent Property Owners** (See page 5) Completed listing, on provided form, of all current owners of record for properties located immediately adjacent to, or directly across the street or railroad right-of-way from the subject property. This information may be obtained from the Lowndes County Tax Assessor's Office 229.671.2540. (The accuracy and completeness of this information shall be the responsibility of the applicant.)
- B) Letter of Intent;** stating the request, why the request is being made, and any other specific information pertaining to the request.
- C) Proposed conceptual site plan.** Plan shall include:
- 1) Applicant name, date of drawing and revision dates if applicable
 - 2) The size and location of the lot
 - 3) The dimensions and location of the existing building or structure(s) on the lot in question
 - 4) The dimensions and location of the proposed building, structure, or addition(s) on the lot
 - 5) If applicable, the location of any existing buildings on adjacent lots, and their distance from property lines.
 - 6) Any additional information discussed at the Pre-Application meeting or necessary to allow understanding of the proposed use and property development