

- Safety-related campaigns, emails, and in-app pop ups and reminders for contractors and customers .
- Live support communication with contractors during service hours.
- One-on-one communication between Deputy CSO and contractors, and
- Ongoing distribution of safety-related materials during onboarding of new contractors or employees .

## 2.4 Safety Responsibilities

The purpose of our Safety Plan is to maintain a formal safety program and establish a coordinated safety effort responsive to the needs of the operating, maintenance, and support departments. We emphasize the goal of all personnel and contractors to work toward the common goal of minimizing the occurrence of customer, contractor, or employee accidents and incidents by providing safe revenue service to our customers and a safe work environment for our employees and contractors.

The following personnel lead the organization in the implementation of our Safety Plan:

### *Accountable Executive - City Manager (Richard Hardy)*

- Establishes and sets an organizational example for safety objectives and goals. Directs human resources .
- Manages agency finances .
- Oversees operations and maintenance programs. Promotes and communicates safety policy and programs .
- Participates in regular meetings with key staff to understand the status of safety programs and data; and
- Ultimately holds responsibility for all agency safety outcomes .

### *Chief Safety Officer (CSO) for Valdosta On-Demand - Larry Ogden (City of Valdosta)*

- Designated by the City Manager to manage and implement the Safety Plan for the VOD service.
- Regularly reports to the City Manager to provide safety status reports. Manages the safety reporting program for the VOD service.
- Leads and participates in safety-related meetings with key staff across the agency ; Participates in formal safety regulatory and program meetings with the FTA and GDOT, as required in relation with the VOD service.
- Reports Safety Performance Measures/Targets to the Valdosta-Lowndes Area Metropolitan Planning Organization (VLAMPO) ;
- Implements safety policies, procedures, and programs across the Valdosta On-Demand service's operations .
- Supervises and oversees work of Deputy CSO, conducts performance reviews with Deputy CSO, and initiates appropriate actions related to such.
- Compiles and analyzes safety related records and reports and makes pertinent information available to the City Manager.