

**RFP# 1-25 – Employee Benefits Broker Services for Ancillary Benefit Plans**

Released: January 6, 2025

Due Date: February 7, 2025 2:00 pm

RFP Overview

The City of Valdosta is currently reviewing the structure, scope, and overall competitiveness and economic efficiency of its ancillary employee benefit coverage(s). This program will be “premium only” to include those premiums which qualify for pre-tax treatment and which are paid for on a voluntary payroll deduction basis.

The City prefers group policies over individual ones but will consider individual products if determined to be in the best interest of employees. A listing of current employee funded offerings is below, but the City is interested in a full review of current and potential offerings to determine the best fit for employees.

- Accident
- Cancer
- Critical Illness
- Short Term Disability
- Term Life
- Whole Life
- Vision

Contract Terms

The successful respondent will be expected to execute a contract within 15 days after notice of award once successful approval has been gained from the City of Valdosta Mayor and Council. The City anticipates awarding a contract with an initial termination date of December 31, 2026.

The agreement will be deemed to renew automatically for three (3) additional one (1) year terms if not terminated ninety (90) days before the end of the current term.

The contract may not be assigned or transferred by the contractor without the written consent of the City.

The City shall have the right to terminate any contract, to be made hereunder, for its convenience by giving the contractor written notice 90 days in advance of its election to do so, and by specifying the effective date of such termination. The contractor shall be paid for services rendered and not in question or dispute through the effective date of such termination. Further, provided a contract is awarded, if contractor shall fail to fulfill any