

ULDC APPLICATION

Required Approvals	Contact Number	Contact Made & Date
Lowndes County Zoning Office	(229) 671-2430	
Lowndes County Board of Health	(229) 245-2314	
Lowndes County Utilities Department	(229) 671-2500	
Lowndes County Engineering Department	(229) 671-2424	
Valdosta/Lowndes County Inspections Department	(229) 259-3561	
Lowndes County Technical Review Committee	(229) 671-2424	
Lowndes County Fire/Rescue	(229) 671-2730	
Valdosta-Lowndes Zoning Board of Appeals	(229) 671-2430	
Moody Air Force Base and/or Valdosta Airport Authority	(229) 671-2419	
Greater Lowndes Planning Commission	(229) 671-2424	
Lowndes County Board of Commissioners	(229) 671-2400	
Type of Application*	Fees*	Case Number
*For Application Types and Associated Fees Please See the ULDC Processing Sheet on Page 4		

REASON FOR REQUEST: _____

Additional Narrative Attached

PROJECT INFORMATION

Project Name: _____ Property Address: _____

Map and Parcel Number: _____ Property Size: _____

Current Deed and/or Legal Description Attached Current Survey Attached

Current Building Square Footage: _____ Proposed Building Square Footage: _____

Current Impervious Surface %: _____ Proposed Impervious Surface %: _____

Current Number of Lots: _____ Proposed Number of Lots: _____

Current Zoning District: _____ Proposed Zoning District: _____

Is this property within a special or overlay district? No Yes

If this application is within a special or overlay district please specify which one: _____

Flood Zone: _____ Base Flood Elevation: _____
(This information shall be based on the Flood Insurance Rate Maps)

Is this property within a water resource protection district? No Yes

If this application is within a water resource protection district please specify which one: _____

Please circle one of the following: County Water Community Well Individual Well

Please circle one of the following: County Sewer Septic system Other

Property Depiction on Lowndes County Future Development Map: _____

_____ Additional Narrative Attached

Is this application a re-submittal? No Yes

If this application is a re-submittal, please provide file number, date of application, and action taken on all previous applications: _____

PROFESSIONAL TO CONTACT e.g. ENGINEER, SURVEYOR, ARCHITECT, OR LAWYER

Name: _____ Address: _____

City: _____ ST: _____ Zip: _____

Phone #: _____ Cell Phone #: _____ Fax #: _____

Email Address: _____

OWNERSHIP INFORMATION

Property Owner: _____ Address: _____

City: _____ ST: _____ Zip: _____

Phone #: _____ Cell Phone #: _____ Fax #: _____

Email Address: _____

OWNER'S SIGNATURE (Testifying ownership of aforementioned property):

Signature of the property owner

Signature of the property owner

NOTARIZATION FOR OWNER'S SIGNATURE

NOTARY PUBLIC

If the applicant or agent is a representative of the property owner, a notarized statement authorizing the representative to act as an agent of the property owner with regard to the application and associated procedure, shall be completed with this application.

Agent's Name: _____ Agent's Street Address: _____

City: _____ ST: _____ Zip: _____

Phone #: _____ Cell Phone #: _____ Fax #: _____

Email Address: _____

AGENT AUTHORIZATION

_____, agent, is hereby authorized as my legal representative and designated agent to speak in my behalf for the subject matter.

Signature of the property owner

Signature of the property owner

NOTARIZATION FOR AGENT'S AUTHORIZATION

NOTARY PUBLIC

Thank you for the time and effort involved in the completion of this application. Your diligence will help to ensure that your application is reviewed as efficiently and effectively as possible.

Application Types	Application Requirements Section	Estimated Cost to the County	Citizen Filing Fee	Estimated Time to Process Application	Processing Deadlines
Exempt Subdivision	10.02.01 & 10.01.04(G)	\$93	\$50	3 to 10 Days	Monday for Tuesday TRC Agenda ¹
Pre-Application Conference Request	10.02.01 & 10.01.01	\$104	\$0	1 to 5 Days	Friday for Tuesday TRC Agenda ¹
Minor Subdivision	10.02.01 & 10.01.04(E)	\$170	\$150	15 to 30 Days	
Conventional Subdivision Preliminary	10.02.01, 10.01.06, & 10.02.02(A)	\$451	\$400	30 to 45 Days	
Conventional Subdivision Final	10.02.01, 10.01.06, & 10.02.02(B)	\$220	\$200	30 to 45 days	
Development Plan	10.02.01 & 10.02.03	\$227	\$200	15 to 30 Days	
Improvement Plan (1 st Submittal)	10.02.01 & 10.02.04	\$315	\$300	15 to 30 Days	
Improvement Plan (3 rd Submittal and Beyond)	10.02.01 & 10.02.04	\$315	\$350	15 to 30 Days	
Rezoning	10.02.01 & 10.02.05	\$968	\$600*	50 to 75 Days	5 th of Month for Next Month's GLPC Agenda and Subsequent Month's LCBOC Agenda ³
Amendment to Approved Application	10.02.01 & 10.02.06	\$902	\$500*	15 to 75 Days	
ULDC Amendment	10.02.01 & 10.02.07	\$601	\$450*	50 to 75 Days	
Tower/Antenna	10.02.01 & 5.05.00	\$644	\$500*	50 to 75 Days	5 th of Month for Next Available ZBOA Agenda ²
Variance	10.02.01 & 9.02.00	\$631	\$450*	45 to 60 Days	
Administrative Appeal	10.02.01 & 10.04.00	\$631	\$450*	45 to 60 Days	
Administrative Waiver	10.02.01 & 9.03.00	\$106	\$0	3 to 7 Days	None
Vested Rights	10.02.01 & 9.04.00	\$575	\$250*	22 to 30 Days	None

***Citizen Filing Fees do not include a notice fee of \$5 per adjacent property owner.**

1. For applications that need to be on the Technical Review Committee (TRC) Agenda, those applications turned in by Friday, Oct 5th would be eligible for the TRC Meeting on Tues., Oct 9th. The TRC meets every Tues. in the Lowndes County Administrative Complex located at 327 N. Ashley St.
2. For applications that need to be on the Zoning Board of Appeals (ZBOA) Agenda, those applications turned in by Nov 5th would be eligible for the Dec 4th ZBOA Agenda. The ZBOA meets the first Tues. of each month in the Valdosta City Hall Annex located at 300 North Lee Street.
3. For applications that need to be on the Greater Lowndes Planning Commission (GLPC) Agenda and the Lowndes County Board of Commissioners (LCBOC) Agenda, those applications turned in by Nov 5th would be eligible for the Nov 26th GLPC Agenda and the Dec 11th LCBOC Agenda. The GLPC meets the last Mon. of each month and the LCBOC meets the 2nd and 4th Tues. of each month. The GLPC meets in the Lowndes County Administration Building located at 325 West Savannah Ave. The LCBOC meets in the Administrative Complex located at 327 N. Ashley St.