

Budget Calendar
Fiscal Year 2026 - 2027

Personnel Requests Forms Sent to Elected Officials and Department Heads	12/01/25
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Manager's Budget Letter to Elected Officials, Department Heads and Outside Agencies	12/01/25
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Finance Issues Budget Packages Electronically to Elected Officials, Department Heads and Outside Agencies	12/01/25
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Finance Offers Preliminary Budget Meetings to Answer Questions Regarding Completion of Budget Packages	January 2026
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Personnel Requests Including New Positions and Upgrades Due to Human Resources	01/16/26
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Human Resources Determines the Cost of Any Personnel Requests	02/20/26
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Packages Due Back to Finance	02/20/26
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Commission Planning Retreat	March 2026
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Finance Enters All Requests into the Budgeting Software and Clarifies Any Requests	02/27/26
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Human Resources Prepares a Payroll Budget Based on Position Requests and Direction from the Board	03/02/26
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Finance Makes the Initial Revenue Projections	03/06/26
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Budget Committee Meets With All Elected Officials, Department Heads and Outside Agencies to Discuss Their Budgets	March - April 2026
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Budget Committee Finalizes Budget Recommendations	05/01/26
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Board of Commissioners Hold Work Sessions to Review the Proposed Budgets and Make Recommendations	05/01/26
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Public Hearing on the Budget	06/09/26
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Adoption of the Budget	06/23/26
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