

- f) Fully disclose to the **SGRC** any and all possible conflict of interest situations pertaining to the Technical Assistance Services as specified in the applicable Scope of Services as amended from time to time.
- g) Timely communication (phone, email, and/or in-person) with **SGRC** staff about the project described in the Scope of Services.

SECTION 4 – PERSONNEL

The **SGRC** represents that it has, or will secure, all personnel required to perform the services as specified in the Technical Assistance Agreement in a competent, professional and timely manner. All personnel employed shall remain employees of the **SGRC** and shall not be considered employees of the **LOWNDES COUNTY**.

SECTION 5 – ASSURANCES

The **SGRC** shall comply with Title VI of the Civil Rights Act of 1964 (Pub. L88-352) and the regulations issued pursuant thereto (24 CFR Part 1), which provides that no person in the United States will on the grounds of race, color, sex, age, handicap, political affiliation, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures to achieve this assurance. Section 3 of the Urban Development Act of 1968 will also pertain to this agreement.

SECTION 6 – COMPENSATION

For performance of services as described in Section 2, the **LOWNDES COUNTY** shall compensate **SGRC** as indicated below:

- a) Contract amount: **\$21,000 Total.**
- b) The **SGRC** shall invoice the **LOWNDES COUNTY** in two equal installments. The first installment will be billed on delivery of the draft plan to Lowndes County; and the remaining installment will be billed upon project completion, which will be defined as approval by GEMA and adoption by each local government body.
- c) All cost incidental to this agreement and the completion of this agreement's services including, but not limited to, travel/mileage cost, advertising cost, legal costs and reproduction costs.
- d) Payments shall be made to SGRC, Attn. Jennifer New, Finance Director, 1937 Carlton Adams Drive, Valdosta, GA 31601.