

franchisee has sought or intends to seek renewal of its franchise, providing the following information regarding the franchisee's provision of residential solid waste collection services pursuant to its franchise as of the date which is two (2) months prior to the expiration of its franchise (the "date of report") or covering the period up to ten (10) months immediately preceding such date of report (the "period of report"), as applicable, in such format as may be requested by the County Manager:

- a) the name and address of each of the franchisee's subscribers as of such date of report,
- b) the name and address of each subscriber to whom the franchisee has provided a recycling container as of such date of report,
- c) the quantities by tonnage of residential garbage collected by the franchisee pursuant to its franchise each month during such period of report
- d) the quantities by tonnage of bulky items collected by the franchisee pursuant to its franchise each month during such period of report (a) at a collection center or centers and (b) at curbside
- e) the quantities by tonnage of yard waste collected by the franchisee pursuant to its franchise each month during such period of report (a) at a collection center or centers and (b) at curbside
- f) the quantities by tonnage of residential recycling materials collected by the franchisee pursuant to its franchise each month during such period of report (a) at a collection center or centers and (b) at curbside
- g) a log of missed collections occurring during such period of report, including for each missed collection the subscriber's name and address and the date of the missed collection
- h) a log of accidents involving personal injuries or property damage arising out of the franchisee's provision of residential solid waste collection service pursuant to its franchise occurring during such period of report, including for each accident the date and location and a summary of the accident
- i) a log of complaints made by the franchisee's subscribers to the franchisee during such period of report, including for each complaint the name and address of the complaining subscriber and the date and a summary the complaint including its resolution,

and any other information maintained by the franchisee requested by the County Manager.

**Section 3.22. Franchisee's Records.** A franchisee shall maintain accurate and complete books, accounts, and records arising out of or related to its operations under its franchise, including without limitation, the subscribers it from time to time serves, each specific service the franchisee offers as a part of its residential solid waste collection services provided hereunder, complaints it may receive and their resolution, the quantities by calendar month of residential solid waste collected from residents of the unincorporated area, and the quantities of such residential solid waste disposed of by date and location at each disposal facility or location. The franchisee's books, accounts, and records arising out of or related to its operations under its franchise shall at all times be open to inspection, examination, audit, and copying by authorized employees, representatives, and agents of the County. Such books, accounts, and records shall be kept at the franchisee's local office in Lowndes County.