

LOWNDES COUNTY BOARD OF COMMISSIONERS
PROPOSED AGENDA
WORK SESSION, MONDAY, AUGUST 22, 2022, 8:30 a.m.
REGULAR SESSION, TUESDAY, AUGUST 23, 2022, 5:30 p.m.
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session - August 8, 2022 & Regular Session - August 9, 2022

5. **Appointment**

- a. Valdosta Lowndes Zoning Board Of Appeals

Documents:

[VALDOSTA LOWNDES ZONING BOARD OF APPEALS APPT..PDF](#)

6. **Public Hearing**

- a. Addition To Basic Decorative Lighting District: Grove Pointe Subdivision, Phase 5, Sections 1 And 2 (101 Lots)

Documents:

[ADDITION TO BASIC DECORATIVE LIGHTING DISTRICT GROVE POINTE SUBDIVISION PHASE 5 SECTIONS 1 AND 2.PDF](#)

7. **For Consideration**

- a. QPublic Appeals Module

Documents:

[QPUBLIC APPEALS MODULE -.PDF](#)

- b. Adoption Of 2022 Millage Rate

Documents:

[ADOPTION OF 2022 MILLAGE RATE.PDF](#)

- c. Adoption Of 2022 Fire District Millage Rate

Documents:

[ADOPTION OF 2022 FIRE DISTRICT MILLAGE RATE.PDF](#)

d. Utilities Radio Replacement

Documents:

[UTILITIES RADIO REPLACEMENT.PDF](#)

e. FY2023 Juvenile Justice Delinquency Prevention Grant

Documents:

[FY2023 JUVENILE JUSTICE DELINQUENCY PREVENTION GRANT.PDF](#)

8. **Bid**

a. Manhole Improvements Project

Documents:

[MANHOLE IMPROVEMENTS PROJECT.PDF](#)

b. South Lowndes Utilities Building Expansion

Documents:

[SOUTH LOWNDES UTILITIES BUILDING EXPANSION.PDF](#)

9. **Reports - County Manager**

10. **Citizens Wishing To Be Heard-Please State Your Name And Address**

11. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Valdosta Lowndes Zoning Board of Appeals

DATE OF MEETING: August 23, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Valdosta Lowndes Zoning Board of Appeals

HISTORY, FACTS AND ISSUES: Mr. John "Mac" McCall's term on the Valdosta Lowndes Zoning Board of Appeals (ZBOA) is set to expire on August 28th of this year. Mr. McCall currently serves as the chairman of the ZBOA and has expressed his desire to continue serving on the board.

OPTIONS: 1) Appoint/Reappoint
2) Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Planning/Zoning

DEPARTMENT HEAD: Paige Dukes

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Addition to Basic Decorative Lighting District: Grove Pointe
Subdivision, Phase 5, Sections 1 and 2 (101 Lots)

DATE OF MEETING: August 23, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Addition to Basic Decorative Lighting District: Grove Pointe Subdivision,
Phase 5, Sections 1 and 2 (101 Lots)

HISTORY, FACTS AND ISSUES: This request concerns Petitions to add 101 lots of Grove Pointe Subdivision, Phase 5, Sections 1 and 2 into the County's basic decorative street lighting district under the Street Lighting Ordinance. For reference, staff has verified that the petitions are ready for LCBOC consideration, including the verification that at least 2/3 of the owners' signatures for the proposed lot additions have been obtained, and testing the financial solvency of the addition. Additionally, notice for the proposed district has been advertised in the VDT and signs have been posted to advertise the public hearing on the petition. The current charge for the basic decorative street lighting district is \$61.50 per lot, per year. Staff recommends adding the 101 lots of the Grove Pointe Subdivision, Phase 5, Sections 1 and 2 as defined on the petitions into the County's basic decorative street lighting district through approval of the attached amendment to the current Street Lighting Ordinance.

- OPTIONS: 1) Board's Pleasure
2) Approve
3) Approve with Conditions
4) Deny

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Planning/Zoning

DEPARTMENT HEAD: JD Dillard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: QPublic Appeals Module

DATE OF MEETING: August 23, 2022

Work Session/Regular Session

BUDGET IMPACT: \$46,188.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: QPublic Appeals Module

HISTORY, FACTS AND ISSUES: Lowndes County currently utilizes Qpublic and has for years. QPublic is an interactive public access tool that allows users to view County and City information, public records and Geographic Information Systems (GIS), via an online portal. The new addition is an online Appeal module, that will allow the public to research and submit an appeal electronically.

Budget Impact / Payment Schedule:

Year 1 September 1, 2022 - June 30, 2023

\$10,776.00 Remaining Balance

(Setup: \$4,416.00 plus hosting: \$14,320.00 (prorated) = \$18,736.00

Less \$7,960.00 previously invoiced for September 1, 2022 - June 30, 2023

Year 2 July 1, 2023 - June 30, 2024

\$17,532.00

Year 3 July 1, 2024 - June 30, 2025

\$17,880.00

The Lowndes County Board of Commissioners' approval of the agreement with Schneider Geospatial, LLC is requested.

- OPTIONS: 1. Approve and authorize the Chairman to sign the agreement.
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Board of Assessors

DEPARTMENT HEAD: Lisa Bryant

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Adoption of 2022 Millage Rate

DATE OF MEETING: August 23, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Adoption of 2022 Millage Rate

HISTORY, FACTS AND ISSUES: The Board of Commissioners is required to set the county-wide millage for 2022. A public hearing was held prior to this adoption. The county-wide millage rate for 2022 should be set at the rollback rate of 10.211 mills with the Industrial Authority receiving 1.00 mill and the Parks and Recreation Authority receiving 1.25 mills. This represents a reduction of 0.445 mills from 2021.

OPTIONS: 1. Adopt the Rollback Millage Rate of 10.211 mills as advertised.
2. Board's Pleasure

RECOMMENDED ACTION: Adopt

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Adoption of 2022 Fire District Millage Rate

DATE OF MEETING: August 23, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Adoption of 2022 Fire District Millage Rate

HISTORY, FACTS AND ISSUES: Following the Board's approval to expand fire services in Lowndes County beginning with the FY 2022 budget, a special fire district was created that includes the unincorporated area of Lowndes County. Fire services was moved into a special fund and is supported by a millage from the special fire district. The Board is required annually to set the millage rate for this fire district. The 2022 rate should be set at 2.50 mills which is no change from the prior year millage.

OPTIONS: 1. Adopt the 2022 Fire District Millage at 2.50 mills.
2. Board's Pleasure

RECOMMENDED ACTION: Adopt

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Utilities Radio Replacement

DATE OF MEETING: August 23, 2022

Work Session/Regular Session

BUDGET IMPACT: \$64,160.45

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Utilities Radio Replacement

HISTORY, FACTS AND ISSUES: The radios currently in service in the Utilities Department have reached end of life and have not been supported by Motorola since 2018, making these units obsolete. This means that when there is an issue with a radio, the repair shop is unable to get parts and the radios have to be taken out of service. Lowndes County replaced most of the older model radios last year and this should be the last of these older radios remaining on the system. In order to ensure that Utilities Staff in the field are able to maintain communications, the Utilities Department is proposing to replace these radios now rather than wait until they fail completely, leaving us without communication capabilities. Staff received a quote in the amount of \$64,160.45 to replace all 22 radios currently in service, including the radio, charger, spare battery and programming by the radio shop for each unit. This quote provides a significant volume discount over replacing the radios one at a time. This item was included, and approved, in the current budget.

- OPTIONS: 1. Approve Utilities radio replacement with Motorola Solutions for the purchase of qty-22 radios for \$64,160.45.
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: FY2023 Juvenile Justice Delinquency Prevention Grant

DATE OF MEETING: August 23, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- CJCC Funding - \$50,000
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Approval of application for the FY2023 Juvenile Justice Delinquency Prevention Grant

HISTORY, FACTS AND ISSUES: In April 2022, Lowndes County was awarded funding as part of the Delinquency Prevention Grant for the implementation of evidence-based programs and prevention strategies for youth who are first-time offenders, diverted from the juvenile justice system, or charged with a status offense and identified as at risk. This funding was used to implement the Strengthening Families Program. The Criminal Justice Coordinating Council (CJCC) recently announced the availability of continuation funding for those who were previously awarded funding under this grant program.

Lowndes County is eligible for up to \$50,000 in continuation funding and intends to apply for the full amount in order to continue the Strengthening Families Program (SFP). This amount will allow for the provision of services to at least two (2) cohorts of SFP, an increase over the single cohort provided with the initial funding. Each cohort is a minimum of eight (8), and a maximum of twelve (12), youth and their families. Previously, Lowndes County had partnered with Evidence Based Associates (EBA) for program administration, which included soliciting and selecting a qualified provider. EBA has indicated that they will not be able to serve as the program administrator for this grant moving forward, so once funding is awarded, Lowndes County will solicit proposals from qualified service providers to continue providing SFP.

The Strengthening Families Program (SFP) is an evidence-based family skills training program for high-risk and general population families that is recognized both nationally and internationally. Parents and youth attend weekly SFP skills classes together, learning parenting skills and youth life and refusal skills. They have separate class training for parents and youth the first hour, followed by a joint family practice session in the second hour.

OPTIONS: 1. Approve staff to submit an application for the FY 2023 Juvenile Justice Delinquency Prevention Grant to CJCC.
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Emergency Management

DEPARTMENT HEAD: Ashley Tye

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Manhole Improvements Project

DATE OF MEETING: August 23, 2022

Work Session/Regular Session

BUDGET IMPACT: \$439,836.00

FUNDING SOURCE:

- Annual
- Capital
- GEFA
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Manhole Improvement Project

HISTORY, FACTS AND ISSUES: Lowndes County was awarded a Georgia Environmental Finance Authority (GEFA) loan for lift station and manhole improvements. Staff identified approximately 100 manholes that need rehab and improvements, including structural repairs and coating the interiors. The project was advertised and bids accepted for the work. Two bids were received, one from Gulf Coast Underground for \$1,508,450.00 and one from RPI for \$439,836.00. Staff recommends approval and authorizes the Chairman to sign the contract with RPI, Inc. for \$439,836.00.

OPTIONS: 1. Approve the manhole improvements project and authorize the Chairman to sign the contract with RPI, Inc. for \$439,836.00.
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: South Lowndes Utilities Building Expansion

DATE OF MEETING: August 23, 2022

Work Session/Regular Session

BUDGET IMPACT: \$386,167.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: South Lowndes Utilities Building Expansion

HISTORY, FACTS AND ISSUES: The Utilities department is in need of additional shop space at the Land Application System (LAS). With our current inventory of pumps, bypass pumps and generators, we do not have adequate space to store these items out of the weather. Additionally, we will be able to park our vac-truck inside. Crews Engineering designed an addition to the current shop that will provide room for storage and preventative maintenance. The project was advertised and bids were received from Quillian Powell Construction for \$449,000.00 and Kellerman Construction for \$386,167.00. Staff recommends approval and to authorize the Chairman to sign the contract with Kellerman Construction for \$386,167.00.

OPTIONS: 1. Approve the South Lowndes Utilities Building Expansion and authorize the Chairman to sign the contract with Kellerman Construction for \$386,167.00.
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: