



Carter & Sloope  
CONSULTING ENGINEERS

February 16, 2021

Honorable Bill Slaughter, Chairman  
Lowndes County Board of Commissioners  
327 N. Ashley Street  
3<sup>rd</sup> Floor  
Valdosta, GA 31601

RE: Lowndes County, Georgia  
Letter Agreement- OPB-ARPA Award  
Water Line Improvements  
C&S File No.: L8400.072 (Invoice File)

Dear Chairman Slaughter:

Carter & Sloope, Inc. (C&S or Engineer) is pleased to submit this Proposal/Scope of Services letter for the above referenced project to provide engineering services to the Lowndes County Board of Commissioners (Client or Owner) for preliminary engineering, assistance with funding applications, engineering design, permitting and bidding assistance, and construction phase services including general administration of construction contract for the proposed Water Line Improvements Project. The scope of services described below is based on our understanding of the project from discussions and emails with the County throughout the past several years.

**Scope of Work (Basic Services)**

**1. Preliminary Engineering / Funding Assistance**

C&S will meet with the Lowndes County Board of Commissioners to discuss and define the scope and boundaries of the project. Other preliminary work may include developing conceptual plans and preliminary opinions of probable project costs and all work prior to developing the scope of work. C&S will advise the Lowndes County Board of Commissioners of any need for them to provide data or services which are not part of Engineer's Basic Services.

Our understanding of the Scope of Work includes the following:

To address the need to provide a permanent reliable water supply to residents in north Lowndes County, currently on private wells, the County is proposing to install approximately 7,500 LF of water line with associated valves and fire hydrants. The new water line will be sized to provide sufficient capacity and pressure, along with meeting fire flow demands. Residents will be tied on to the County's system by connecting to this new pipe. This new line will extend from Val Del Road to McMillan Road in the County.

C&S will assist the County and grant administrator in preparing the application for OPB-ARPA (American Rescue Plan Act) funding to accomplish the project scope described above. At a minimum cost estimate, project schedules, and a project narrative will be developed by C&S for usage in the application. Once funded, C&S will continue to work with the grant administrator in completing the