



December 1, 2021

JD Dillard  
Director of Planning & Zoning  
Lowndes County Board of Commissioners  
327 North Ashley Street, 3rd Floor  
Valdosta, GA 31601

**Goodwyn Mills Cawood**

801 Broad Street  
Suite 900  
Augusta, GA 30901

**Re: Proposal for Extension of Contract for ULDC Updates and Technical Assistance, Dated February 9, 2021**

T (706) 251-9099  
F (770) 955-1064

[www.gmcnetwork.com](http://www.gmcnetwork.com)

Dear JD:

On behalf of the Goodwyn Mills Cawood (GMC) team, we are enjoying the collaborative working relationship with you and the Lowndes County Board of Commissioners on the revisions to the Lowndes County Unified Land Development Code (ULDC) project.

Based on guidance received during our regular project team coordination meetings, you have requested additional services and continued technical assistance through the end of calendar year 2022. This represents an extension from the original contract ending date of December 22, 2021.

This proposal requests extension of the contract date as well as requests additional fee for GMC. The contract will be extended under the same terms, conditions, and rates as stated in the original agreement. Specifically, GMC proposes to:

1. Extend the original contract end date from December 22, 2021 to December 31, 2022. This reflects the revised schedule, that we have mutually discussed, which establishes updates to additional Chapters of the ULDC and continued technical assistance between Glenn Coyne and Lowndes County planning and zoning staff. The extension would allow a continuation of our bi-weekly meetings, and revisions to prepare the additional ULDC revisions. This is consistent with the provisions of Article V, Paragraph 3 of the original contract document.
2. Allocate additional compensation to GMC in the amount of \$25,000. This is also consistent with the provisions of Article V, Paragraph 3 of the original contract document. The additional fee would be allocated to the additional professional services dedicated to the project by GMC as follows:
  - a. Revisions to additional Chapters of the ULDC; and
  - b. Continued technical assistance between Glenn Coyne and Lowndes County planning and zoning staff including the continuation of bi-weekly coordination meetings through December, 2022.

Thank you for your consideration of the proposal. Please contact us if we can answer any questions or provide further information. We look forward to successfully continuing our relationship in 2022 with Lowndes County on this important project.

Sincerely,

**GOODWYN MILLS CAWOOD, INC.**

John Bricken  
Vice President of Landscape Architecture and Planning

**AUTHORIZATION**