



Agreement for SGRC Services for 2021 Comp Plan Update

This agreement is made between Lowndes County ("Client") and the Southern Georgia Regional Commission ("SGRC").

Section 1 – Terms of Agreement

Upon execution by signature of both parties, SGRC agrees to perform the services described in Section 2 of this agreement. In consideration for the performance of these services, Client agrees to compensate SGRC as prescribed in Section 4 of this agreement. Furthermore, the person executing this agreement on behalf of Client by signature below agrees that he is authorized by Client to request the services of SGRC and to obligate Client for payment of those services.

Section 2 – Scope of services to be performed by SGRC

SGRC shall provide the following services and/or products to Client:

Assistance with the development and Required Elements of the 2021 Comprehensive Plan Update and the Land Use, Transportation, and Housing Elements of same for Client and the Cities of Dasher, Hahira, Lake Park, Remerton, and Valdosta (the "2021 Comp Plan Update"). The purpose of this assistance is to ensure that the 2021 Comp Plan Update in its entirety will be in compliance with the Chapter 110-2-1 Minimum Standards and Procedures for Local Comprehensive Planning effective October 1, 2018.

Section 3 – Client responsibilities

In support of completion of the scope of services, Client shall do or cause to be done the following.

- Client will provide information and data to SGRC to support the development of the Land Use, Transportation, and Housing Elements for the 2021 Comp Plan Update.

Section 4 – Compensation

For performance of services described in Section 2, Client shall compensate SGRC as follows.

- SGRC shall invoice Client \$12,500 for the performance of its obligations under this agreement.
- Client shall reimburse SGRC for costs incurred incidental to this agreement and the completion of this agreement's services including, but not limited to, travel/mileage cost, advertising cost, legal costs, and reproduction costs.

Section 5 - Payment Schedule

Payment of each invoice is due within 30 days from the date of each invoice. Invoices and applicable status reports shall be submitted to: County Manager Paige Dukes 327 N. Ashley St. P.O. Box 1349 Valdosta, GA 31603. Payments shall be made to the SGRC, Attention: Kelly Schultz, Finance Director, 1937 Carlton Adams Dr., Valdosta, GA 31601.

Section 6 – Delivery

Unless otherwise described in Section 2, and where practical, products shall be delivered via electronic means (email, ftp, or upload and installation of files to Client's computer or data storage device(s)). Hardcopy products shall be available to be picked up at SGRC's offices. Should any products require shipment via postal service or overnight delivery, Client agrees to provide for such arrangements and compensate SGRC for all delivery fees.