requirements for desktop hardware and peripheral devices. Tyler and the Client will verify the existing server infrastructure is in place and Tyler will install the Tyler Corrections software licenses. The Odyssey infrastructure and Tyler Corrections software must be deployed prior to any configuration activities.

The Client is responsible for deploying the Odyssey user interface software (Odyssey Assistant or Odyssey Navigator). Tyler will train the designated Client resources on the appropriate procedures for completing this task.

The timing of the Odyssey Infrastructure deployment activities will be coordinated by the following groups:
- Tyler Project Manager
- Tyler's Technical Services and/or Hosting team(s)
- Client Project Manager
- Client IT Team
- Lowndes County Courts
- Lowndes County Sheriff's Office

Business Process Review

The first project activity following the kick-off is a review of the primary Odyssey business processes. Tyler will review and demonstrate to the Client the standard set of functionalities that will be in use after go-live. Tyler will also document any Client desires to modify the standard processes. The scope of this implementation includes standard Odyssey functionality in accordance with the licensed software agreement. Limited amounts of process updates may be allowed, but Tyler cannot guarantee the changes can be made without additional funding.

Configuration

Tyler will send a configuration questionnaire to the Client to obtain local configuration requirements. Following the Business Process Review (BPR) activity and after the Odyssey application software and baseline configuration has been deployed, Tyler will update the configuration to accommodate local required codes; examples include local jurisdictional codes for arresting agencies, names of users. The scope of this implementation assumes a standard configuration; however, some limited configuration may be tailored to the individual preferences and needs of the Client user community. Tyler cannot guarantee the changes can be made without additional funding.

Tyler is responsible for building the configuration. Tyler may seek assistance from the client SME team in the form of process clarification or preference for code values of local configuration items. Client is encouraged to participate in the configuration activities in order to gain an understanding of the areas of configuration and for making future updates.

Forms

Tyler Corrections includes the ability to create custom forms using the Microsoft® Word™ software application. The forms generation process is embedded in the Tyler Corrections product and includes the ability to create custom forms with embedded tokens; tokens are placeholders in the form that pull data directly from the application. Examples of tokens include: Party Name, Date of Birth, Offense or Charge, Bond ID, Bond Amount, Warrant ID.

During this training, Tyler will educate the designated Client SMEs in the creation and use of the forms, including the various uses and parameters of the data tokens. This class is approximately three days in duration and is designed for a maximum of fifteen participants.

The Client will then be responsible for creating, updating, and maintaining their forms. Tyler has included a limited amount of consulting time, approximately 8 hours, to assist with the forms creation process after the training concludes.

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