


4. Date of required "First Step" development review (pre-application) meeting: _____

5. Attachments: The following items must be submitted in full prior to acceptance of this application.

- A. Letter of Intent; stating the request and why the request is being made.
- B. Letter of Authorization; if the applicant is not the current owner or is one of multiple owners. This shall be a notarized letter signed by the owner(s) authorizing the applicant to submit and be responsible for this application.
- C. Survey Plat (for rezoning purposes); mechanically drawn and prepared by a licensed surveyor registered in the State of Georgia. Drawing shall include the following:
 - 1. Scale of drawing should be 1" = 100' or other more appropriate scale. Include north arrow and graphic scale.
 - 2. Inset map showing location relative to major roads, government boundaries, etc..
 - 3. All existing site improvements including buildings and drives.
 - 4. All existing water and sewer facilities, including their sizes and existing easements if any, as well as location of nearest fire hydrants.
 - 5. Depict base 100-year flood lines or note that property is not in flood zone.
 - 6. Notation of surrounding properties including current ownership, intersecting boundary lines, right-of-way lines, etc..
- D. Legal description by metes and bounds.
- E. List of all current owners of record for properties located immediately adjacent to or directly across the street or railroad right-of-way from the subject property. The list shall include the current names, mailing addresses and tax Map-Parcel numbers as reflected on the current tax roll of Lowndes County. (This information may be obtained from the Lowndes County Tax Assessor's Office.)
- F. Proposed conceptual site plan (at the discretion of the Planning Director or designee). Details and contents of this shall be determined at the required "First Step" development review (pre-application) meeting.
- G. Zoning Change Questionnaire (optional).

I do hereby certify that to the best of my knowledge, the above information and attachments are true and correct.


Applicant's Signature

7/21/2022
Date